

**D.A.V. CENTENARY PUBLIC SCHOOL, PASCHIM ENCLAVE, NEW DELHI-87****LET'S MAKE OUR CHILDREN SAFE**

Dear Parents,

Ensuring the safety of children has always been our prime concern and it can be best assured when the school and the parents work jointly as one team. We seek your cooperation and support in making our school **A COMPLETE SAFE ZONE FOR OUR CHILDREN**. We would like to remind you of some important steps that will help us in keeping the Campus safe.

Please note that:

1. The school is completely under the surveillance of CCTV camera. All the classrooms and secluded corners are covered under the same for security purposes.
2. There is always support/helping staff stationed outside the washrooms.
3. Our Teaching, Non-Teaching as well as support staff have got their Police Verification done.
4. The school gates open for students from 7:40 a.m. - 8:00 a.m. only. Parents are requested not to send their wards before 7:40 a.m. and after 8:00 a.m.
5. **Short leave and Half Days are strictly not allowed.**
6. **Parents should carry Parent Pick-Up Card whenever visiting the school even on PTM days.** Entry will be restricted without the same.
7. Frequent checks are made by In-charges and Teachers throughout the day especially of the washrooms and secluded corners of the school. We have Teachers on round Duty in every period.
8. To ensure safety, children up to class V go in pairs to the washroom.
9. Attendance for bus students is taken twice, before and after boarding the buses. There is always a teacher deputed for every bus route.
10. To make dispersal hassle-free, teachers are deputed on all floors, staircases, outside the school gates and at all exit points.
11. Kindly discourage your child from driving to school. Under-age driving is risky and dangerous to one's life.
12. Parents are requested to access canteen from the back window only.

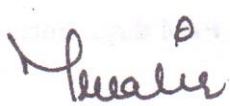
**It is strongly recommended that the parents manage the pick and drop of the students themselves instead of hiring a private vehicle. If not possible, make sure the following points are taken care of:**

1. Please ensure Police Verification of the Van Driver and submit the same to the school.
2. Ensure that the Van drivers fulfil all security and safety norms.
3. Be very particular that the van is not over loaded and the driver adheres to all the traffic rules.
4. Make sure that the Van driver uses age-appropriate language with the students and no abuse of any kind is being used.
5. Kindly ensure that the van drops your child to the school between 7:40 a.m. to 7:55 a.m. and ensure that your ward is picked up soon after the dispersal.
6. Please ensure that your ward is being dropped or picked up from the school gate only.
7. Kindly keep a check on Physical fitness of the vehicle used in ferrying your ward.

8. Kindly ensure that under no circumstance the driver is under the influence of Alcohol.
9. Keeping in view the safety, same drivers should come for drop and pick up of the children everyday.
10. One parent (preferably mother) is requested to accompany students in the van everyday turn-wise
11. Parents must demand the following documents from the Van Driver:

1. A copy of RC of the van/vehicle
2. Copy of Driving license/permit of the driver
3. Police Clearance Certification Number (Police Verification Number) of the driver
4. Proof of Permanent Address and Registered Landline & Mobile Number of the driver
5. Copy of Aadhar Card & Voter Id Card of the driver
6. One Photograph of the driver

Let's go hand in hand to create safe and sound surroundings for our children.

  
 Manju Malik ✓  
 Principal

### UNDERTAKING

I \_\_\_\_\_ parent of \_\_\_\_\_ of Class \_\_\_\_\_ ensure that I have read the safety norms listed above. I also understand that if I am hiring a Private Van/vehicle for the transport of my ward, I am bound to check all the safety details- License, Police verification, RC of vehicle, Aadhar Card, Voter Card etc. of the driver at my own responsibility. I will always be ready to co-operate with the school in creating safe and healthy environment for our children.

Mode of Transport:      School Bus            Route No. \_\_\_\_\_

(tick the correct option) Van/Private Vehicle            Vehicle type and no. \_\_\_\_\_

   Self/Walker     

Signature of the parent.....