

D.A.V. CENTENARY PUBLIC SCHOOL, PASCHIM ENCLAVE, NEW DELHI-87

Dear Students & Parents,

'I do not know anyone who has got to the top without hard work. That is the recipe. It will not always get you to the top, but should get you pretty near'.

The new session has taken off and it's seeding time at school – time to sow perseverance and sincere hard work, so that at harvest time, we may reap the golden crop of good results.

Children, I urge you to mobilize and refurbish your enthusiasm and march ahead, on war footing with immense impetus, resolutions and determinations.

There are a few things that the parents and students must be aware of and adhere to:

EXAMINATION SCHEDULE & GUIDELINES

Classes I to IV

As mentioned in the school diary, the whole session has been divided into three terms :

	Term-1	Grading Scale
F.A. 1 + F.A. 2	April-May July-August	O- Outstanding A-Appreciable B- Satisfactory C- Average D- Conscious efforts required

	Term -2	Grading Scale
S.A 1 + F.A. 3	September November-December	O- Outstanding A-Appreciable B- Satisfactory C- Average D- Conscious efforts required

	Term -3	Grading Scale
F.A. 4 + S.A. 2	January March	O- Outstanding A-Appreciable B- Satisfactory C- Average D- Conscious efforts required

- **Formative Assessment includes continuous assessment on the basis of unit test, class response, activities, oral tests, notebook maintenance and day-to-day participation in the classroom teaching-learning process.**

Hence, the students must be present and updated throughout the session.

- Please note that **NO WEIGHTAGE** will be given in case of absenteeism.
- During exam days,
 - If a student is absent on medical grounds, a medical certificate duly signed by the doctor, and an application duly signed by the parents must be submitted on or before the day of examination.
 - **If there is any other very-very urgent, unavoidable reason, due to which the student cannot take the exam, an application, duly signed by the parents must be submitted, in person, to Ms. Anvita Wahi (Senior School) & Ms. Kiran Jawa (Junior Wing), Supervisory Heads, on or before the same day.**
 - **PLEASE NOTE THAT IT IS UP TO THE DISCRETION OF THE SCHOOL AUTHORITIES TO SANCTION/NOT SANCTION THE LEAVE.**
 - If the medical certificate/sanctioned application is submitted, the student will be eligible for retest, **otherwise zero (0) will be awarded.**
 - **If the student is absent on the day of retest, another retest will NOT be given. In that case, zero will be awarded.**

Hence, parents must ensure that the students do not miss any exam, at any cost.

- **Printed Academic Plans will be given to the students. They include term-wise break-up of syllabus, Formative and Summative Assessment schedule, Examination Date-sheets etc. You are requested to refer to it from time-to-time. Any unforeseen changes will be notified, if required.**

SUMMER BREAK & HOLIDAYS' HOMEWORK

The summer vacation begins on 17th May, 2015. The school will reopen on 1st July, 2015.

During the holidays, students are advised to :

1. Enhance their personality by joining some short-term course/skill-based activity.
2. Complete the Holidays' Homework (multi-disciplinary project) creatively, as per the guidelines from teachers.
3. Revise the topics covered at school thoroughly.
4. Read a lot of books/children's literature.

Please note that Holidays' Homework Project carries marks, which will be added up in the Final Report Card.

Holidays Homework will be distributed shortly. It is also available on our official website:

www.davschooldpenn.org

Wishing you a refreshing break during the holidays,

Manju Malik
Principal